

EHSI PTO Meeting

9/10/17
Piper's—Jundt Conference Room

Mission: The Eagle Heights Spanish Immersion PTO is a group of parent volunteers and EHSI staff. We rely on fundraising and parent volunteers to help enrich the student learning experience at EHSI.

Meeting Minutes

Upcoming Events

- 10/11: General Board Meeting (PAL)—6:30-8pm
- 2/26: General Board Meeting (library)—6:30-8pm

President	Date	Action Owner
<ul style="list-style-type: none"> • Presidents Council Update <ul style="list-style-type: none"> ○ Dr. Swanson Updates <ul style="list-style-type: none"> ▪ 92% happy with school district, teachers, etc. ▪ Phase 1: <ul style="list-style-type: none"> • Online Learning (EPHS) • Capstone Project for Seniors • Expanding on Personalized Learning--expanding • Existing spaces being update <ul style="list-style-type: none"> ○ Eagles Nest (Forestridge)--collaboration spaces ▪ Phase 2: Designing Pathways <ul style="list-style-type: none"> • Grade configurations (Nov Board meeting) <ul style="list-style-type: none"> ○ Why and How <ul style="list-style-type: none"> ▪ Bussing ▪ Survey feedback ○ TBD until board elections and not being hasty • Fall 2019--entire community needs to pass a bond before anything can be implement or changed ○ FEPS <ul style="list-style-type: none"> ▪ Dining out night suggestion: one night for multiple places vs. one place • Confidentiality agreements <ul style="list-style-type: none"> ○ One outstanding • Online purchasing option for clothing <ul style="list-style-type: none"> ○ Tabling it until more research can be done ○ Will be getting in contact with HS purchasing agent • Visibility Plan <ul style="list-style-type: none"> ○ Lanyard <ul style="list-style-type: none"> ▪ Hernan is looking into this • Directory 		

o Go to print this week		
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Display Board	Date	Action Owner																				
<ul style="list-style-type: none"> VPs are working on getting pricing from a vendor on the portable PTO board Lobby SEF/PTO board has a space where we can put current event publicity for PTO. VP to discuss with Director of the YMCA use of some wall space for EHSI PTO for those parents who pick up children from the program each day Need to identify/coordinate what events will be displayed <table border="1" data-bbox="272 451 743 1054"> <tr><td>September</td><td></td></tr> <tr><td>October</td><td>Maraton</td></tr> <tr><td>November</td><td>Board members</td></tr> <tr><td>December</td><td></td></tr> <tr><td>January</td><td></td></tr> <tr><td>February</td><td></td></tr> <tr><td>March</td><td></td></tr> <tr><td>April</td><td></td></tr> <tr><td>May</td><td></td></tr> <tr><td>June</td><td></td></tr> </table>	September		October	Maraton	November	Board members	December		January		February		March		April		May		June			VP
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Volunteer Needs	Date	Action Owner
<ul style="list-style-type: none"> Maraton Decorating <ul style="list-style-type: none"> o ACTION: 2 days prior to assembly for decorating (TBD as date has changed) Conference Meals—SUG going out in eblast 10/9 <ul style="list-style-type: none"> o SUGGESTION: EPHS is sending out SUG with a Paypal link right w/in SUG Photo retakes Dia de los Muertos Book Fair Maraton decorating 		Volunteer Coordinator Maraton Coordinators Treasurer Communications President (eblast)

Docutech Request Form	Date	Action Owner
<ul style="list-style-type: none"> Requests from printer have been several issues recently where items are coming back inaccurately Communication team will look for a form 		Communications

Communication Purposes	Date	Action Owner
<ul style="list-style-type: none"> • Email communication <ul style="list-style-type: none"> ○ PTO--Upcoming events ○ Hernan--Focus on curriculum and education--Include our upcoming events and a link to the PTO website ○ Class Rep--we are not sending anything out as a board--specific committees may request board reps send things out ○ SEF newsletter--SEF specific info • Feedback of group is positive to the forms of communication and amount. 		Communications

Playground	Date	Action Owner
<ul style="list-style-type: none"> • Oak Point PTO and EH PTO president and VP met to discuss. • Further discussions will take place regarding plans and financial request. <p>Details from Sept Meeting:</p> <ul style="list-style-type: none"> • Need: kids are getting bored and behavior issues are occurring. <ul style="list-style-type: none"> ○ 1700 kids sharing the same playground • Contractor Came out to take a look to provide sketches and a cost • Looking at adding to both the top and bottom playgrounds • District has made improvements last year • Hoping to break ground in the spring if • Not an urgent issue • Hernan will be communicating more information when possible 		President, VP, and Hernan

Teacher's Lounge	Date	Action Owner
<ul style="list-style-type: none"> • October 14th Everything should be in and ready for teachers when they return from 10/13 day off. <p>Details from Sept Meeting:</p> <ul style="list-style-type: none"> • Requesting funds to held refresh the lounge for the upstairs lounge <ul style="list-style-type: none"> ○ Looking at adding new flooring, tables, chairs, and paint ○ Hernan believe this helped contribute to the low turnover of staff from last year ○ Jenn motioned to approve the contribution funds from our structural improvement designated funds <ul style="list-style-type: none"> • Seconded • All approved--no one apposed 		Treasurer

Transition of Eblast	Date	Action Owner
<ul style="list-style-type: none"> • President will transition use of mailchimp to Communications team to send out monthly email blasts. 		President and Communications

Retirement Gift	Date	Action Owner
<ul style="list-style-type: none"> Approval to provide treats and flowers for a staff retirement 		President and Treasurer

Treasurers Report	Date	Action Owner
<ul style="list-style-type: none"> Maraton Donations are starting to come in Teacher Reimbursement from March came through Teacher reimbursement emails are going out this week PTO wristbands were a hit Website renewal 		Treasurer President

Maraton	Date	Action Owner
<ul style="list-style-type: none"> Updates <ul style="list-style-type: none"> Display is up to date Assembly date change: Wednesday, November 8th, 2:15pm--super hero dress up day <ul style="list-style-type: none"> ACTION: PTO communication include <ul style="list-style-type: none"> FB post already Electronic only ACTION: Class Reps sent it out \$10 banners for the classroom winner (1 for each grade) <ul style="list-style-type: none"> Looking for a Vista coupon Gym Decorating and counting most likely Tuesday, November 7th Positive feedback on the form 3 Prizes: <ul style="list-style-type: none"> Winning classroom 100% participation Drawing names from those who turn in sheets <ul style="list-style-type: none"> Looking for donations and would like to purchase some Socktober will be in November 		Volunteer Coordinator Maraton Coordinators, and Treasurer—purchase banners Maraton Committee—Date to Voluteer Coordinator Communications Treasurer--banners

Communications	Date	Action Owner
<ul style="list-style-type: none"> New Assistant--Ashley Eblast will go out each month <ul style="list-style-type: none"> Sending a request for info will go out at the end of the previous month and have it due by the 5th Communication will go out around the 10th Emails received during the day may not be returned until the evening. Continue to use the request form for communication needs including—monthly eblast, backpack fliers, Facebook, etc. 		Communications All for communication request submission

SEF	Date	Action Owner
<ul style="list-style-type: none"> • Intern Fest <ul style="list-style-type: none"> ○ Teacher time Raffle ○ Thursday, November 16th, 6-8pm ○ Aurelia's is the vendor • Fun Run--Meet the Interns <ul style="list-style-type: none"> ○ Snacks ○ Feedback has been positive ○ Looking to partner with Sheve again in the future ○ Almost 300 (Parents and kids) • Intern CMS <ul style="list-style-type: none"> ○ Hernan and Maren going over to visit • Transportation <ul style="list-style-type: none"> ○ SEF will not be coordinating the purchase of Uber or Lyft cards ○ Parents can go to the SEF webpage and find a link to the transportation page where they can volunteer to drive interns ○ Gift suggestion: Uber or Lyft card ○ Contributions on the SEF website go to the general fund 		Toni

Other Updates	Date	Action Owner
<ul style="list-style-type: none"> • Eleisia updating website as well as calendar with a comprehensive list of events • School board elections coming up. 8 members are running for 3 spots--2 EHSI Parents are running • Publicize PTO website • Gayla is filling in for Sophea while she is out on Maternity Leave—Sophea back December • Eleisia McGuire is replacing Gayla • 834 students 		