

PTO Board Meeting

3/19/17
 5:30-7:00PM
 Piper's Wine Bar
 Meeting room

Attendees: Jenn Penney Co President, Kirsten Rhody Co-President, Mary Krantz Co-President, Kelly Weinblatt Treasurer, JJ Clement Assistant Treasurer, Dawn Thompson Communications Chair, Amy Anderson Communications Chair, Becky Hepper Co-Class Rep Chair, Kristina LaVelle Co-Class Rep Chair, Angela Wilson Volunteer Coordinator, Kristin Olson Co-Maraton Chair, Seaneen Gengler Co-Maraton Chair, Toni Alcantar SEF Chair, Hernan Moncada Principal, Michelle Weiser Vice President, Jodi Ward-Ranner

Meeting Minutes-

New VPs	Person	Action Item
<ul style="list-style-type: none"> Meet Michelle & Jodi! 		

PTO Board and Committee positions	Person	Action Item
<ul style="list-style-type: none"> These are our needs for next year- <ul style="list-style-type: none"> Secretary Assistant Volunteer Coordinator Class Rep. Coordinators – Michelle has someone she thinks would be good for the role. Discussed June board meeting-tabled for next meeting 	Board Members	By next meeting decide what your plan will be Plan for a transition meeting.

Rock-In-Prevention Funds	Person	Action Item
<ul style="list-style-type: none"> We have an open budget item that was previously used for Rock-In-Prevention. The budget was \$2500. How will we spend it? <ul style="list-style-type: none"> Keep it as a line item each year so they can continually send teachers to training each year. Restorative justice—sending a couple of teachers to training over the summer. \$200/ teacher for registration fee. Move made by Jenn Penni to provide funds to Hernan for the Restorative Prevention. Treasurer 2nd the motion. 	Presidents	Checking in bi-laws to determine next steps

Building Funds	Person	Action Item
<ul style="list-style-type: none"> \$10,000 set aside money for building improvements Asking to have it set as a line item each year going forward Hernan will send a summary of the projects they would consider using the funds for. 		

PBIS Assembly 3/27	Person	Action Item
<ul style="list-style-type: none"> ● Positive Behavior Incentive System ● Bucket outside office is full and they are working on the 2 nd bucket ● Crunch from the Timberwolves will be coming ● Two basketballs signed by the Timberwolves will be raffled off at the end of the year ● The event will be at 1:30pm in Gym A ● They will go back to the classroom and discuss, “Why is it important to be safe, kind, and responsible?” ● Ask: Can PTO donate some spirit wear (pencil, pen, etc) to give away as door prizes? 	Presidents	Follow up about PTO donating items for prizes

Shared Mascot	Person	Action Item
<ul style="list-style-type: none"> ● At President’s Council meeting we found out Oak Point uses the Eagle costume from the high school. They are looking at purchasing a new Eagle costume and want to know if we would like to share it with them. ● Cost of the costume is \$500—we are interested in helping and will find out more at the April meeting. 		

6th grade gift	Person	Action Item
<ul style="list-style-type: none"> ● PTO will purchase a gift for 6th graders- whiteboards for their lockers ● All were in agreement to use the money already budgeted for the gift 		

Spring Dance Festival	Person	Action Item
<ul style="list-style-type: none"> ● Committee is meeting tomorrow—Molly Aalfs & KristyAnne ● Teachers’ should approach Molly Aalfs and she will work with the PTO presidents ● Communications are going out to parents from teachers—send these to Molly Aalfs ● We will hear tomorrow what they need ● Volunteer needs will be the same as last year ● KristieAnne Minkinnen. An assistant is needed along with documentation. on what the role consists of. 	Presidents	Find out needs for the event

2017-2018 EHSI PTO Calendar	Person	Action Item
<ul style="list-style-type: none"> ● Meeting with Sophea 3/20 on what we want on the calendar regarding next year’s events ● Need to bring the dates to ● Events will most likely be the same as this year ● Revisit when things are happening (STEM, Family Fun, etc) such as the 		

Spanish Language Book Fair	Person	Action Item
<ul style="list-style-type: none"> ● SUG is almost full ● Jane, Jacqueline Ploof, and Jenn Penney are coordinating ● April 13 th and 14th (STEM night) 		

<ul style="list-style-type: none"> ● Lectorum is the vendor ● 100 titles—7 titles of each title ● Need to get Square set up ● Will use the 2 iPads in the office ● Create an email address such as bookfair@ehsipto ● Coordinate with Renee Rushdy for volunteer dinner so we include the book fair volunteers 		
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Family Fun Night Feedback	Person	Action Item
<ul style="list-style-type: none"> ● Hernan stated it went very well <ul style="list-style-type: none"> ○ There was enough help ○ Adults stayed in the cafeteria with the students ○ Going forward he would like to have someone meet with him ● Follow up with Renee and Michelle for STEM night ● People loved the dessert table <ul style="list-style-type: none"> ○ Byerlys provided desserts for the event ● We spent \$249 under budget 		

Conferences Feedback	Person	Action Item
<ul style="list-style-type: none"> ● Oak Point and Eagle Heights-would like to keep meals separate going forward. ● EHSI-Staff would be at the top and Oak Point will be at the bottom-all meals will be done on our own each year. 	Presidents	Let Kelly Hedlund know going forward.

Volunteer Social	Person	Action Item
<ul style="list-style-type: none"> ● List of people who are interested in volunteering ● Follow up on if we will do it again 	Presidents	

Communications	Person	Action Item
<ul style="list-style-type: none"> ● The website is updated to the newest version 		

Treasurer	Person	Action Item
<ul style="list-style-type: none"> ● Maraton <ul style="list-style-type: none"> ○ \$4000 over what we expected ● FEPS <ul style="list-style-type: none"> ○ \$100 donation this year ○ \$150—will cover the tickets for ● Service Event <ul style="list-style-type: none"> ○ 6th graders did a volunteer event last year ○ Need to follow up as we have money set aside – \$2000 ○ Harvest Pack – Kelly Hedlund did it last year 	Presidents	Check to see if Kelly Hedlund will coordinate this event again

Hernan Updates	Person	Action Item
<ul style="list-style-type: none"> ● Floors and painting is being done over spring break ● Oak Point is contributing-Hernan will confirm at next meeting with Joel ● Looking for money to enhance the break room for the new furniture 		

SEF Update	Person	Action Item
<ul style="list-style-type: none"> ● Family Fun Night <ul style="list-style-type: none"> ○ Teacher Raffle \$5,700 ○ Highest grossing was time with the Principal ● Coin Drive <ul style="list-style-type: none"> ○ starts tomorrow and ends Friday ○ EPHS participating ● Conducting Interview for Interns <ul style="list-style-type: none"> ○ Selected the HS one for next year ○ In a good place for buddy families and host families ○ Waiting until after spring break to start soliciting ● We are losing our Transportation Coordinators <ul style="list-style-type: none"> ○ Right now the interns are emailing their grade level parents asking for rides and it's working well ● Cinco Party <ul style="list-style-type: none"> ○ Go on sale after spring break ○ Not looking at it as a fundraiser ○ It will not be the same as last year ○ Only 8-10 silent auction items <ul style="list-style-type: none"> ■ Need a volunteer to package items ○ 5 live auction items ○ Send an email to SEF if you have items you'd like to donate ● Intern Days <ul style="list-style-type: none"> ○ Wednesday, May 17 th ○ Volunteers needed 		