

PTO Board Meeting

9/11/16
6:00-7:00PM
JJ's Wine Bar
Meeting room

Attendees: Kirsten Rhody, Jenn Penney & Mary Kranz, Co-Presidents Kelly Weinblatt, Treasurer, JJ Clement Asst Treasurer, Kelly Caruth Secretary, Amy Anderson & Dawn Thompson, Communications Chairs, Toni Alcantar, SEF Chair, Kristin Olson & Seaneen Gengler, Maraton Coordinators

Meeting Minutes

Principal Update	Person	Action Item
<ul style="list-style-type: none"> Things have been going well. Interactions with board members have all been positive. 		

Barnes & Noble	Person	Action Item
<ul style="list-style-type: none"> Barnes & Noble contacted PTO to ask if we would like to partner for a fundraiser. We don't really need another fundraiser and it may interfere with book fair sales Discussion was tabled until after fall book fair and we have more information 	Co-Presidents	Follow up- <ul style="list-style-type: none"> How does it work? Would it take a lot of volunteers? Do they have a good selection of Spanish books?

EHPS Cross Country Event	Person	Action Item
<ul style="list-style-type: none"> The EPHS Cross Country team asked us to promote their event. 	Co-Presidents & Comm Chairs	Presidents will get info to communications to publish

School Tool Box	Person	Action Item
<ul style="list-style-type: none"> Do we want to renew it? Yes! Who has been in charge of renewing it the past, Gala or Meilynn? <ul style="list-style-type: none"> PTO does not receive any money for using it 	Treasurer	Follow up with Gala

Twitter	Person	Action Item
<ul style="list-style-type: none"> Would it be helpful to have a PTO Twitter account? How would we use it? 	Co-Presidents	Ask at President's Council

Maraton Update	Person	Action Item
<ul style="list-style-type: none"> Maraton committee members will attend September & October board meetings to helpfully communicate any changes and important information each year Spirit Days and other activities were shared, but they still need to be approved by Hernan. Committee members would like to make posters through Docutech Will attend last 5 minutes of Class Rep training to share info w/ class reps 	<p>Treasurer</p> <p>Maraton Committee</p>	<p>Will provide tax exempt forms</p> <p>Will send poster & docs to presidents to proof & will CC communications. They will send directly to Docutech</p>

Entryway Bulletin Board	Person	Action Item
<ul style="list-style-type: none"> PTO & SEF would like to use an existing bulletin board in the entryway at EHSI Board will be used display upcoming event and other information for each organization The board approved the Logo B design The board approved splitting the cost for the design, approx \$256 		

Picture Day	Person	Action Item
<ul style="list-style-type: none"> We have enough volunteers! 		

Grace Church "Big Serve" project	Person	Action Item
<ul style="list-style-type: none"> Grace church donates to local schools each year-Lisa Casper is the contact This year they have chosen Oak Point/EHSI and would like to provide more seating and a nicer reading area for the media center They are proposing to purchase bean bags and are asking both Oak Point & EHSI PTOs to match \$2000 for additional items such as artwork, quotes and other seating. The Oak Point PTO has indicated that they support the proposal 	Co-Presidents	Talk with Mitch about how teachers/classes can use this space more frequently if so much money is put into it.

Book Fair	Person	Action Item
<ul style="list-style-type: none"> Oak Point is in charge of the fall fair We need chairs for the spring Do we want to continue to have Vice Presidents take on this role? We need to give feedback about spanish book selection after fall fair 	Co-Presidents	Talk with person interested in VP role

Feedback about start of the year events	Person	Action Item
<ul style="list-style-type: none"> Communications from the school and district were incorrect or delayed Kindergarten parents were very concerned and confused about events How can we as a PTO reach out and support new families to help them feel more comfortable at the beginning of each year? First Days of school SUG should have more instruction for volunteers 	<p>Co-Presidents</p> <p>Volunteer Coord</p>	<p>Give feedback to Hernan</p> <p>Update SUG</p>

SEF update	Person	Action Item
<ul style="list-style-type: none"> ● 16 interns, 14 at EHSI, 1 at CMS, 1 at EPHS ● Spring hosts have been introduced to interns already so that there is transparency for interns ● We also have a few out of district hosts. This is a trial and we hope we can continue to give this opportunity to those out of district families ● A 1 page document of Frequently Asked Questions has been developed and will be shared at the Class Rep training 		