

# PTO Board Meeting

12/11/16  
5:30-7:00PM  
Piper's Wine Bar  
Meeting room

Attendees: Kirsten Rhody Co-President, Jenn Penney Co-President, Mary Kranz Co President, Kelly Weinblatt Treasurer, JJ Clement Assistant Treasurer, Kelly Caruth Secretary, Dawn Thompson Communications Chair, Becky Hepper Class Rep Cf Angela Wilson Volunteer Coordinator

## Meeting Minutes-

<b>Holiday Party</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Tavern 4&amp;5 private space is only available Sun-Wed nights</li><li>Crave has 2 rooms, 1 that holds 30 and has a \$750 minimum and the 2nd holds 50 and has a \$1500 minimum</li><li>Will look to move the party to February 7th so that we can have it at Tavern</li><li>Will put together a SUG or Evite so we will have an idea of how many people to expect.</li></ul>	Co-Presidents	Check with SEF to confirm date and book venue.

<b>Teacher Grants</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Reviewed all teacher grants, 11 in total</li></ul>	Co-Presidents	Follow up with teachers about any questions related to any of the grants.

<b>Staff Appreciation Party</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>PTO pays for the deposit and rental for location of this event.</li></ul>	Treasurer	Will send in the check

<b>Winter Book Fair</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Desperately need coordinators!</li><li>Will send out info in next newsletter</li></ul>	Communication Chairs	Add Coordinator request, to December newsletter

<b>STEM Night</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Currently no coordinators</li><li>Renee Rushdy suggested using the Bakken museum instead of The Works</li><li>If Renee will get details and confirm a date with museum, PTO board will do communications and recruit volunteers.</li></ul>	Secretary	Follow-up with Renee

<b>End of Year Party</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Will be at the school on either Tues 5/30 or 6/1.</li></ul>	Co-Presidents	Call and check the dates

<ul style="list-style-type: none"><li>● Oak Point uses- Kona Ice Truck, Taste of Target Field &amp; Tot Boss</li><li>● They also have a dunk tank and DJ</li><li>● These 3 trucks provide a kickback of the money they make which usually pays for the DJ.</li><li>● Shouldn't need any volunteers</li><li>● Elaine Eggert still plans to coordinate the event this year</li></ul>		Send Elaine the information
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