

## Eagle Heights Spanish Immersion PTO

### Meeting Notes

February 21, 2016

6:30pm Dunn Bros

- Call to Order
  
- Roll Call: Amanda Muhlbauer (Co-President), Brittany Morton (Co- Vice President), Kelly Weinblatt (Treasurer), Kelly Caruth (Secretary), Melissa Engler (Communications Chair), Kristina LaVelle (Classroom Rep Coordinator), Becky Hepper (Classroom Rep Coordinator)
  
- Reading & Approval of Minutes of the Preceding Meeting
  
- Approval of Agenda of current meeting
  
- Reports of Officers
  - Presidents
    - Principal search process update- Amanda & Michelle met with the Superintendent, Assistant Superintendent and an HR representative. Meeting went well and they agreed to meet with parents on March 2nd. Amanda & Michelle will be included in the interview team
  
    - Family Fun Night- Still looking for more volunteers. Check out the Sign-up Genius.
  
    - Book Fair feedback- It was very difficult to find volunteers. Discussed the option of shortening the next book fair to only a few days. The next book fair is in May. There will a good selection of sale priced books. Chairs are working to get more Spanish books for May. The selection this last month was very limited.
  
    - Works Night update- The date is set for April 28th. We will need 10+ volunteers for 3 hours. This may difficult since volunteering is down. May decide to forgo this event in the future.
  
    - Volunteers for next year- Looking many volunteers for next year. Please help recruit and send names to Michelle & Amanda
  
    - PTO transition 2016-2017 - Save the date for 5/22. More details to come.

- Microwave- Staff lounge needs 2 new microwaves. Oak Point PTO will purchase one and EHSI PTO will purchase the other.
  
- Playground grant update- Joel, the Oak Point principal, Submitted the grants on the 19th. We should have more information at the next board meeting.
  
- VPs
  - Duties on track
  
- Secretary
  - Duties on track
  
- Treasurer
  - Budget update
  
- Classroom Rep Coordinators
  - Duties on track
  
- Communications
  - Duties on track