

# PTO Board Meeting

4/23/17  
5:30-7:00PM  
Piper's Wine Bar  
Meeting room

Attendees: Jenn Penney Co President, Michelle Weiser Co- Vice President, Jody Rannow Co-Vice President, Kelly Weinblatt Treasurer, JJ Clement Asst Treasurer, Kelly Caruth Secretary, Dawn Thompson Communications Chair, Kristin Olson Co-Maraton Chair, Seaneen Gengler Co-Maraton Chair, Toni Alcantar SEF Chair,

## Meeting Minutes-

<b>Board Member confirmations for 2017-2018</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Only need assistant Communications and Volunteer Coordinator for next year!</li></ul>		

<b>Fun2raise Calendars</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Moving forward on working with this company<ul style="list-style-type: none"><li>We will get calendars and directories</li><li>Will be a small fundraiser</li><li>No work for us!</li></ul></li></ul>		

<b>Science Night Feedback</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Good feedback from several parents and Hernan</li><li>Coordinators will be staying on for next year!<ul style="list-style-type: none"><li>They are working on expanding it and using a bigger space and more activities.</li></ul></li></ul>		

<b>Spanish Book Fair</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>Earn \$2190 for the library</li><li>Prices were higher, but still had a good participation</li><li>Have a parent volunteer to coordinate this event next year</li><li>Would like to be able to provide information about reading levels to help parents when shopping.</li></ul>		

<b>PTO donation basket - SEF Cinco</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"><li>We budget for this every year</li><li>We would like to either do a basket or add to an existing basket to "beef" it up</li><li>Another idea is to donate wine to the cork pull</li></ul>	Jenn	Follow up to see what would be most helpful

<b>Transition Meeting</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"> <li>● Would like to have it at Piper's</li> <li>● A date was discussed and it was decided that the event will be May 21st at 6pm</li> </ul>		

<b>Treasurer</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"> <li>● Looking good!</li> <li>● Maraton was great!</li> <li>● Discussed new budget</li> </ul>	Presidents	Get more info on new budget request from Hernan

<b>Spring Dance</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"> <li>● Discussed current spending and budget for next year</li> </ul>	Presidents	Follow up with Hernan

<b>SEF Update</b>	<b>Person</b>	<b>Action Item</b>
<ul style="list-style-type: none"> <li>● Cinco <ul style="list-style-type: none"> <li>○ Buy tickets by May 1st</li> <li>○ Fun event, more casual</li> <li>○ Interns are making a video to share</li> </ul> </li> <li>● Intern Festival now on May 11th <ul style="list-style-type: none"> <li>○ Daytime event for students</li> <li>○ Need volunteers- Look for SUG</li> </ul> </li> <li>● Conducting Interview for Interns <ul style="list-style-type: none"> <li>○ Have 8 EHSI, 1 CMS &amp; 1 EPHS already confirmed</li> <li>○ Looking good for hosts &amp; buddies</li> </ul> </li> </ul>		